

EHCC Board membership

East Hawai'i Cultural Center is committed to maintaining a board that represents the diversity of East Hawai'i and is inclusive in terms of ethnicity, age, gender identity, and economic status. Our by-laws authorize a board of 7 to 12 members who serve an initial term of one year and then may be reelected to two-year terms, with no term limitations. Regular board members are elected at any time by the sitting board; our by-laws also contain a provision for election of a board member by the EHCC membership during the Annual General Meeting scheduled in June or July.

Board member responsibilities

The collective board ensures that the EHCC mission, vision, and values are upheld, by engaging in strategic planning, establishing policies, and overseeing financial, human resource, and related operations.

Individual board members are expected to:

- Attend at least three-quarters of all board meetings. Attendance can be by Zoom if unable to attend in person. Board meetings are held the third Saturday of every month at 2pm and typically last 60 to 90 minutes.
- Volunteer regularly with EHCC according to the board member's skills, interests, and availability. Board members typically perform tasks such as gallery sitting, participating in ad hoc Board committees, teaching classes, developing performing arts programming, or liaising with donors.
- Maintain a paid membership in EHCC at any level (\$25 and up). While many not-for-profit organizations require Board members to make annual financial contributions, EHCC prefers to make this at board member discretion, so that persons of all income levels can serve. Many board members do make ongoing cash and/or in-kind donations.

Election of Board members

Typically, board members are invited to be candidates based on their demonstrated prior commitment to EHCC in a volunteer, advisory, or similar role. Individuals may also be invited if they possess knowledge and skills that the Board has identified as needed to promote successful EHCC operations, such as expertise in communications, digital media, development, community and government relations, etc.

We also welcome inquiries from the community. If you are interested in being considered for board membership, you can apply for a regular board position or the Member Representative position, following the instructions below.

To apply for a regular board position

Please send an email to admin@ehcc.org that contains the following information:

- Name
- Phone number(s)

- Email
- A resume or a brief biographical statement, including any current and previous employment/volunteer affiliations.
- A statement describing why you are interested in joining the board, the skills/qualifications you possess that you think would be most useful to EHCC, and any particular operational or programmatic areas you hope to contribute to.

An EHCC representative will contact you in a timely fashion following submission of your email.

To Apply as a Member Representative

A provision of the EHCC by-laws permits one board member to be elected by the EHCC membership. To be eligible to run for the member rep position, candidates must have been a paid-up member of EHCC for at least five months prior to the election date. Candidates may be nominated by themselves or others. All current members, regardless of length of membership, are eligible to vote. Member Representative terms are for one year, with term limits of three years.

If you are an EHCC member and wish to nominate yourself or someone else for this position, contact the EHCC office at admin@ehcc.org. Elections are held at the time of the Annual General Meeting, which is scheduled in June or July of each year. Candidates will be provided with the opportunity to share their platform with members prior to the vote, via EHCC's regular electronic communications with the membership.